



Member Code	Registration #	Builder Job #
CITY151	50-159647	

# Completion Certificate

**Congratulations on taking possession of your new home!**

Builder: City Lifestyle Group Ltd.	Civic Address: A-954 Quadling Avenue, Coquitlam BC V3K 2A7
Legal Address:	

## TRADE CONTACTS FOR WARRANTY SERVICE

Plumber	Phone Number	Windows	Phone Number
Concrete/Flatwork	Phone Number	Flooring	Phone Number
Electrician	Phone Number	Insulation/Vapor Barrier	Phone Number
HVAC (Heating)	Phone Number	Finishing Carpenter	Phone Number
Siding/Exterior	Phone Number	Roofing	Phone Number

Please completely fill out all areas.

## PURCHASER INFORMATION

	First Name	Last Name	Phone	Email
Homeowner 1				
Homeowner 2				

We can send the Homeowner's Package to a different address than listed above if needed. We call that the Certificate Address, please provide an address for us to send the package to; Address (if different than above civic address):

## WARRANTY EXCLUSIONS & DEFECTS / DEFICIENCIES

<b>Warranty Exclusions</b> The following Materials and workmanship supplied and/or performed by the Purchaser are not warranted by the Member Builder or under the Warranty Certificate to be issued by the Warranty Insurer. (Please list below; attach a signed and dated list if necessary). Example: If the purchaser provided their own cabinets or flooring, list that here. Also, if the purchase price is reduced as a result of an item's condition, please list that here as well.
<b>Incomplete Work</b> The Warranty Provider may not complete any work that is not finished by the Member Builder (Please list below; attach a signed and dated list if necessary).
<b>Defects / Deficiencies</b> Items requiring repair or listed as not acceptable are considered deficiencies and may NOT be covered by warranty. These items, or any other items that would be noticed through a reasonable and prudent inspection at time of Possession, are deficiencies and are therefore subject to the terms and conditions of the purchase contract and are not covered by warranty (Please list below; attach a signed and dated list if necessary).


To effect coverage under the applicable Warranty Program the Member and Purchaser must complete, date and sign this Completion Certificate and the parties shall fax, deliver, or mail a signed copy to PHW. By signing below, the parties confirm they have read and agree to the terms of this Completion Certificate. The Member Builder also agrees to immediately provide the Homeowner with a copy of this Completion Certificate.

### Consent to Disclosure of Personal Information:

The Homeowner(s) consent(s) to the use of any personal information in this Completion Certificate by Progressive Home Warranty Ltd. dba Pacific Home Warranty Insurance Services for the purpose of providing any of its products and services to the Homeowner(s). The Homeowner(s) further consent(s) to any personal information in this Completion Certificate to be delivered by Progressive Home Warranty Ltd. dba Pacific Home Warranty Insurance Services to other third-party service providers for the purpose of new home warranty and customer satisfaction survey programs or for the purpose of providing any of its products and services to the Homeowner(s). Progressive Home Warranty Ltd. dba Pacific Home Warranty Insurance Services will collect, use and disclose the personal information in accordance with its Privacy Policy. See [www.progressivewarranty.com](http://www.progressivewarranty.com) for details.

## COMMENCEMENT DATE

The earliest of: 1) actual occupancy of the home, 2) the date title of the home is transferred to the Homeowner, 3) and in the case of a pre-sold home the date of an Occupancy Certificate granted by an authority.
NOTE: Commencement date is based on your specific policy.

 This is an important date please complete	Month:	Day:	Year:
--	--------	------	-------

<b>Builder Representative</b>	<b>Homeowner Representative</b>
Print Name:	Print Name:
Signature:	Signature:
Dated this ____ Day of _____, 20____ Once complete fax, mail or email form to <a href="mailto:account.relations@pacificwarranty.com">account.relations@pacificwarranty.com</a>	



Congratulations on the purchase of your new home! You are covered by the Echelon Insurance New Home Warranty Program. Please carefully follow the instructions below in conjunction with the included Completion Certificate to ensure all necessary information is submitted correctly and accurately. It is most important that you do!


### Step 1 - Address Details

Please verify that all of the information we have supplied is correct. Your Homeowners package will be mailed to this address unless you indicate otherwise.



### Step 2 - Personal Details

We'd like to know who you are. We provide you with important information about your warranty coverage.

An email address is important, as we like to keep things **green** 

### Step 3 - Deficiency Walk Through

We know this is an exciting moment in your life. A brand new shiny home! Both you and your builder **need** to walk-through your new home to identify incomplete work or deficiencies. You will both thank us later for



accurate and detailed information. Don't rush, the moving company will understand.

### Step 4 - Sign, Date, and Send

If I had a nickel for every time we received a completion certificate without a signature or a date, I wouldn't be stuck making this cover page. Please ensure all required signatures are completed, and the date is true.

Send us the completed document and we can begin our journey.



Completed forms can be sent to:

Email: [ar@pacificwarranty.com](mailto:ar@pacificwarranty.com)

Fax: 604-574-4779

Mail: 211-15240 56 Ave Surrey, BC V3S 5K7